

# Public Document Pack



## NOTICE OF MEETING

<b>Meeting</b>	Executive Member for Policy and Resources Decision Day
<b>Date and Time</b>	Friday, 8th March, 2019 at 10.00 am
<b>Place</b>	Chute Room, Ell Court South, The Castle, Winchester
<b>Enquiries to</b>	members.services@hants.gov.uk

John Coughlan CBE  
Chief Executive  
The Castle, Winchester SO23 8UJ

## FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

## AGENDA

### NON-KEY DECISIONS (NON-CONFIDENTIAL/NON EXEMPT)

**1. INVESTING IN HAMPSHIRE FUND** (Pages 3 - 12)

To consider a report of the Director of Corporate Resources – Corporate Services regarding bids received from the Investing in Hampshire Fund.

**2. GRANTS TO VOLUNTARY ORGANISATIONS AND OTHER BODIES**  
(Pages 13 - 18)

To consider a report of the Director of Transformation and Governance – Corporate Services regarding a request received for financial assistance from the Policy and Resources grants budget.

**3. EXCLUSION OF THE PRESS AND PUBLIC**

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraphs 3 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

#### **KEY DECISIONS (CONFIDENTIAL/EXEMPT)**

**4. SUPPLY OF AGENCY WORKERS TO HAMPSHIRE COUNTY COUNCIL** (Pages 19 - 38)

To consider an exempt report of the Director Corporate Resources – Corporate Services regarding the arrangements for the supply of agency workers to Hampshire County Council.

**5. STRATEGIC LAND UPDATE** (Pages 39 - 88)

To consider an exempt report of the Director of Culture, Communities and Business Services giving an update on strategic land matters within the County.

#### **ABOUT THIS AGENDA:**

**On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.**

#### **ABOUT THIS MEETING:**

**The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk) for assistance.**

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Policy and Resources
<b>Date of Decision:</b>	8 March 2019
<b>Decision Title:</b>	Investing in Hampshire Fund
<b>Report From:</b>	Director of Corporate Resources – Corporate Services

**Contact name:** Rob Carr – Head of Finance

**Tel:** 01962 847508

**Email:** rob.carr@hants.gov.uk

#### 1. Recommendation

- 1.1 To approve an award of £100,000 to the Rowans Hospice Trust in Waterlooville towards Phase 1 of its building expansion programme, subject to the availability of all necessary funding for this phase to be completed.
- 1.2 To approve an additional £450,000 towards the Winchester Hospice to enable them to reach a key milestone for the project.
- 1.3 To note that the previous award of £25,000 as a contribution towards the commissioning of a statue of Jane Austen in the grounds of Winchester Cathedral is no longer proceeding

#### 2. Executive Summary

- 2.1 The County Council has always sought to provide support and develop strong links with the organisations that have responsibility for running and maintaining the most significant facilities across the County particularly where these have a strong link to the services that the County Council itself provides.
- 2.2 In line with this policy, this report considers two requests for funding under the Investing in Hampshire Fund:
  - A contribution of £100,000 towards Phase 1 of the building expansion programme at the Rowans Hospice in Waterlooville.
  - An additional £450,000 towards the provision of a hospice in Winchester
- 2.3 It also highlights that a previous award of £25,000 approved as a contribution towards the commissioning of a statue of Jane Austen in the grounds of Winchester Cathedral is no longer proceeding, following significant public feedback on the proposal.

### 3. **Rowans Hospice, Waterlooville**

3.1 The Rowans Hospice in Waterlooville is a local charity dedicated to improving the lives of people with cancer and other life-limiting illnesses in Portsmouth and South East Hampshire, an area of care covering 600,000 people.

3.2 October 2019 marks 25 Years of Hospice Care, delivered by Rowans Hospice within its buildings and to people within their own homes.

3.3 Last year, the Hospice launched its 'Rowans Silver Jubilee Appeal' to raise funds for a refurbishment and expansion programme. The project is split into three phases and embraces every aspect of Rowans Hospice service. A phased approach in tandem with a capital appeal, to ensure additional funding is raised through the 'Silver Jubilee Appeal', which will run up to 2025 or until £7.5M has been raised to ensure every element of this project is completed to the highest specification, whilst minimising the impact on patients and their families and ensuring continuity of service provision.

#### 3.4 **Project Phases:**

- **Phase One:** will transform the in-patient experience, lightening and brightening all bedrooms and en-suite facilities. Creation of quiet external patio areas for families and friends along with new internal seating areas and secluded spaces, will enable people to relax and take comfort within the peaceful environment. Funding of £100,000 is being recommended to support this phase of the project, subject to the availability of all necessary funding for this phase to be completed.
- **Phase Two:** development of a 'winter' garden where patients and families can rest – this will be a new indoor area attracting natural light from above and living plants to bring the outside into the hospice. This phase will include a new extension, which will provide dedicated therapeutic space for children and young people experiencing loss and bereavement.
- **Phase Three:** this will include space to provide adult bereavement services and psychological services for patients and families, with a separate and discrete entrance where people can access therapies and support.

#### 3.5 **Funding Obtained So far**

3.6 The Trust has currently raised nearly £400,000 and a further £1.5m has been designated from Hospice reserves to support the total cost of Phase 1 (£2.4m). Requests for financial support have also been sent to local councils and CCGs. Havant Borough Council has not yet contributed to the Appeal although it is listed as one of the Mayor's chosen charities.

#### 4. **Winchester Hospice**

- 4.1 In April 2018 an award of £250,000 was approved towards a new hospice provision on the site of the Royal Hampshire County Hospital in Winchester. The total scheme cost is £2.5m and would provide 10 badly needed beds in the area that currently has no local hospice provision.
- 4.2 The nearest hospices are in Southampton, Andover and Basingstoke. These locations are often too far away for the patients' families to travel – often travelling to and from the hospice several times a day while they try to maintain normality at home – especially if they have children or elderly parents to care for in addition to the patient at the hospice. If patients and their family require a hospice bed in another town or city, these beds are always in high demand. Patients in Winchester are currently amongst 720,000 patients in the catchment area of Countess Mountbatten House, the hospice in Southampton. Large catchment populations result in long waiting lists to access these facilities.
- 4.3 With no local 24 hour palliative care facility in Winchester to access additional pain relief or anti-sickness injections, for example, patients are forced to use busy out of hours GP services and A&E. Waiting in a busy A&E department for hours is not what anyone would want for terminally ill patients. The population in Winchester over 85 years old is already higher than the national average and this is predicted to increase by 30% in the next 3 years and although hospice care is not just used by the elderly the rising population will put further strain on already busy existing facilities.
- 4.4 The plan is to renovate and refurbish a building of historic interest into a state of the art hospice on the Royal Hampshire County Hospital site. This brings many advantages with access to resources and clinical teams whilst still being detached, physically and emotionally, from the main hospital. It will form the hub for 24/7 specialist palliative care in Winchester; separate from the hospital but easily able to access care from the specialist hospital teams when required. It will also provide end of life personal care to people in their own homes as well as respite care (a short stay in the hospice for symptom control and support).
- 4.5 At this stage, including the previous award of £250,000 made last April, £1.65m has been raised towards the total cost of £2.5m. However, as with the Countess of Brecknock Hospice, the fund raising needs to reach a milestone, in this case of £2.1m, in order for the project to move on to the next stage, which is tendering for the building works. Until this milestone is reached the project will be delayed and will fail to deliver the new facilities in a timely manner.
- 4.6 Given this position, the fact that there is currently no hospice provision in the Winchester area despite the rapidly rising demand for this type of care and the wider benefits to Hampshire and its residents, it is recommended that a further exceptional award of £450,000 is made in order to close the funding gap required to meet the next key project milestone.
- 4.7 Whilst this represents a significant further award, bringing the total contribution to £700,000, it is not out of line with the total previous award of £550,000 made

to the Countess of Brecknock Hospice to provide new and extended facilities serving Andover and the surrounding area.

- 4.8 Hospice provision generally has been supported by the Investing in Hampshire Fund mainly as a result of the very close alignment that this sort of facility has with the wider health and social care provision in the area. Hampshire County Council offers this direct support of capital funding to hospice provision in the county despite the local authority's severely restricted resources, especially pressures on revenue expenditure. However given the limited capital support from the NHS for hospice provision, which we believe the NHS should redress, we offer this support knowing Hampshire residents value the role hospices fulfil.

## 5. **Statue of Jane Austen**

- 5.1 In April 2018 an award of £25,000 was approved towards the commissioning of a statue of Jane Austen in the grounds of Winchester Cathedral. The total cost of the project was estimated to be £250,000 and the Winchester Cathedral Trust have been fund raising for the project during the intervening period.
- 5.2 Since the public launch of the fund raising campaign there has been significant public feedback about the proposed statue and during February it was announced that the project will no longer go ahead. In making the announcement the Trust said :

*"We have listened carefully and, alongside support and enthusiasm for the project, we have also been fully aware of serious concerns expressed regarding the type of sculpture, the location and the timing of this significant commission."*

- 5.3 In order to formally close this award, Officers will write to the Trust confirming that the grant is no longer available but will make it clear that should the project gain support in the future that a re-application would be welcomed.

## 6. **Financial Arrangements**

- 6.1 Any awards approved under the Investing in Hampshire Fund are only paid out after evidence has been provided to the Deputy Chief Executive and Director of Corporate Resources of appropriate expenditure on the relevant project.

## 7. **Legal Implications**

- 7.1 Subject to certain restrictions, the County Council has the power under Section 1 of the Localism Act 2011 to do anything that individuals generally may do including the power to give grants.



**CORPORATE OR LEGAL INFORMATION:****Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	Yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	Yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	Yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	Yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
None		
<b>Direct links to specific legislation or Government Directives</b>		
<u>Title</u>	<u>Date</u>	
None		

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Correspondence received from organisations	Director of Corporate Resources - Corporate Services



## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

There is not expected to be any equalities impact as a result of this report.

### **2. Impact on Crime and Disorder:**

The proposals in this report aim to improve the wellbeing of Hampshire residents and reduce the risk of crime occurring.

### **3. Climate Change:**

There is no significant link to Climate Change as a result of this decision.

## **FUNDING CRITERIA FOR INVESTING IN HAMPSHIRE**

The following criteria should be taken into account when considering a request for funding.

1. Assistance will be considered only in response to direct applications from properly constituted organisations seeking assistance. The application must show that the organisation is properly and legally organised and has its own bank account. Funding would only be awarded if the proposal was to support activity within agreed County Council priorities.
2. Applications will only be considered for specific capital projects for the improvement or maintenance of significant assets or facilities within Hampshire, within agreed priorities and where other substantial funding exists.
3. Other applications will be considered at the absolute discretion of the Leader where he considers that the award will make a contribution for the wider benefit of Hampshire and its residents.
4. The wider economic benefits to the residents of Hampshire should be considered together with any complementary benefits for Hampshire County Council. Awards would normally only be given to projects within the remit of Policy and Resources.
5. Awards will not usually be made in respect of applications from the following:-
  - Government Institutions
  - Schools
  - Overseas and out of County organisations which have no direct Hampshire involvement
  - Bodies requesting funds for onward distribution to other charities e.g. mayoral appeals, carnivals, fetes, or for their own fundraising events.
6. Apart from exceptional circumstances, the requesting body would be expected to provide their own funding towards the project.
7. As a general rule, grants in excess of £250,000 will not be awarded unless significant benefits and funding are available. In exceptional cases, where the benefits are significant and directly relate to services and functions close to the County Council's key objectives, then an award greater than the level above would be considered.
8. Given the longer term nature of capital projects, requests can be considered well in advance, but funding will only be released once evidence of capital expenditure has been provided to the County Council or other arrangements made consistent with the agreement of the Director of Corporate Resources.

## Investing in Hampshire Fund – Rowans Hospice, Waterlooville

Applicant	Rowans Hospice Trust		
Name / Location of Project	Rowans Silver Jubilee Project		
Summary of Project / Bid	<p><b>Phase One of the Building Expansion Programme</b> will transform the in-patient experience, lightening and brightening all bedrooms and en-suite facilities. Creation of quiet external patio areas for families and friends along with new internal seating areas and secluded spaces will enable people to relax and take comfort within the peaceful environment.</p> <p>This Phase is expected to start in Spring 2019 and take 65 weeks to complete.</p>		
Funding Requested	£100,000 towards Phase 1 of the building programme (£2.4m)	Financial Year	TBD
Funding Arrangements (including matched funding)	<p>The request for funding has been made by the Trust as part of an appeal to raise £7.5m to modernise and increase facilities at the Hospice and will be undertaken in 3 phases.</p> <p>The contribution requested is for £100,000 towards the phase 1 costs which are estimated at £2.4m. The Hospice has raised £400,000 to date and has also designated £1.5m of reserves to help complete phase 1 of the programme.</p>		
What are the benefits for Hampshire Residents?	<p>The system of Health and Social Care across the county and indeed the country as a whole is under extreme pressure in the face of increasing demography and complexity of the older population. Facilities and additional capacity of the type identified here will provide a valuable resource as the numbers of people requiring hospice support in future years, given the demographic of our population, will increase.</p> <p>Increasing the capacity to meet the overall needs of people in a palliative/end of life phase across the increased catchment area. Furthermore, the health and social care system in the area will benefit through being able to access this facility for those people and their families/carers who require such care. This application will directly provide a high quality of care to those residents who will benefit from the extended facilities.</p>		
What are the complementary benefits for HCC?	The County Council already has an excellent working relationship with the Hospice and will continue to work with		

	them to offer integrated health and social care services in the area.
Any other relevant factors?	<p>The development and integration of health and social care in the face of immense pressure is one of the most important challenges facing this country at the present time.</p> <p>Projects of this type will become more and more necessary and the fact that half of the funding for this project will not come from the public purse is an important factor in considering this one off award. There is no requirement for revenue funding from HCC and the capital request, in this particular case, represents a positive development of palliative and end of life support for people and their families in a high quality environment.</p>

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	Executive Member for Policy and Resources
<b>Date of Decision:</b>	08 March 2019
<b>Decision Title:</b>	Grant to voluntary organisations and other bodies
<b>Report From:</b>	Director Transformation and Governance - Corporate Services

**Contact names:** Louise Pickford

**Tel:** 01962 847355

**Email:** [louise.pickford@hants.gov.uk](mailto:louise.pickford@hants.gov.uk)

#### 1. Recommendation:

- 1.1 That a grant of £5,000 be awarded to the Lymington Rowing Club from the Policy and Resources grants budget towards converting a building unit into its new clubhouse.

#### 2. Executive Summary

- 2.1 This report is to consider a grant request from the Lymington Rowing Club for financial assistance towards transforming a two-storey unit to be fitted out with accommodation at ground floor level for changing rooms, toilets and showers, disabled toilets and an exercise/club room for land training and social activities. Below, at lower ground floor level, installation of racking for boat storage, oars and miscellaneous equipment is required.

#### 3. Budget Position

- 3.1 The budget available at today's meeting on 8 March 2019 is £156,000.

#### 4. Grants Criteria

- 4.1 A copy of the criteria used for considering grants from the Policy and Resources grants budget is attached as Appendix 1 to this report.

#### 5. Legal Implications

- 5.1 Subject to certain restrictions, the County Council has the power under Section 1 of the Localism Act 2011 to do anything that individuals generally may do including the power to give grants.

**CORPORATE OR LEGAL INFORMATION:****Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
None		
<b>Direct links to specific legislation or Government Directives</b>		
<u>Title</u>	<u>Date</u>	
None		

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Application form and correspondence received from organisation	Director of Transformation and Governance

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

The application procedure includes equalities monitoring information as agreed as part of the corporate review of grants programmes and procedures.

### **2. Impact on Crime and Disorder:**

The proposals in this report aim to improve the wellbeing of Hampshire residents and reduce the risk of crime occurring.

### **3. Climate Change:**

There is no significant link to Climate Change as a result of this decision.

## **FUNDING CRITERIA FOR THE POLICY AND RESOURCES GRANTS**

The following criteria should be taken into consideration when preparing a submission for funding. They are intended as guidelines and not prescriptive rules.

1. Assistance will be considered only in response to direct applications from properly constituted organisations seeking assistance. You must show in your application that your organisation is properly and legally organised and has its own bank account.
2. Where appropriate, applications will be referred to the relevant service department (e.g. Adult Services, Culture, Communities and Business Services, Children's Services, etc.) for consideration.
3. Preference will be given to applications for specific projects or activities rather than general running costs of organisations. These grants are not intended to replace shortfalls in service delivery budgets or replace funding for other support you may be able to obtain, or that you have obtained from us in the past.
4. Grants will not usually be made in respect of applications from the following:-
  - District or Parish Councils
  - Government Institutions
  - Schools
  - Overseas and out of County organisations which have no direct Hampshire involvement
  - Branches or organisations assisted centrally with a sum from the County Council
  - Bodies requesting funds for onward distribution to other charities e.g. mayoral appeals, carnivals, fetes, or for their own fundraising events.
5. Applications will not be accepted from political parties or groups affiliated with a political party or from lobbying/campaigning organisations.
6. Applications will only be considered from faith groups who can demonstrate their facilities are open and used by the local community other than for church related activities and are for small one-off projects.
7. Requests may be considered from County wide groups (e.g. Guides, Scouts, Hampshire County Youth Orchestra) for specific trips, e.g. for an international jamboree or cultural tour. Individual requests will not usually be considered.
8. Where possible self-help within organisations should be encouraged and to this end, grants are normally a percentage of the sum required to complete the project.
9. As a general rule, grants in excess of £5,000 will not be awarded.
10. In general grants will only be awarded to projects which are taking place in the same year as application for funds.



**LYMINGTON ROWING CLUB (CG00016658)**

Lymington Rowing Club is seeking £5,000 from the County Council towards its new clubhouse facilities.

The project comprises a two-storey unit which requires to be fitted out to provide facilities for a clubhouse with accommodation at ground floor level for changing rooms, toilets and showers, disabled toilets and an exercise/club room for land training and social activities. Below, at lower ground floor level, installation of racking for boat storage, oars and miscellaneous equipment is required.

**Total cost:** £102,000

**Total income:** £95,000 - (£30,000 own funds, £35,000 NFDC and £30,000 Sport England)

**Shortfall:** £7,000 (further fundraising is expected to reduce this figure to £5,000)

**APPLICATION ADDRESSED TO:**

Director of Transformation and Governance

**AMOUNT OF REQUEST**

£5,000

**GRANTS PREVIOUSLY AWARDED BY OTHER EXECUTIVE MEMBERS AND CONSIDERATION GIVEN BY OTHER LOCAL MEMBERS**

**This budget:**

See comments below.

**COMMENTS OF LOCAL MEMBER**

Comments have been sought from the local member, Councillor Michael White.

**GENERAL COMMENTS**

**Director of Transformation and Governance:** This request was previously considered at a Decision Day in 2008 where a £5,000 grant was awarded subject to them raising the remainder of the funds. The time period to claim this award lapsed and the grant was never paid.

**Director of Culture, Communities and Business Services:** This is a well-considered application which already has considerable financial support confirmed from New Forest District Council and Sport England.

**RECOMMENDATION**

£5,000

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